

Meeting Notes of the Community Advisory Council Meeting

May 11th, 2020 – 6:30 pm to 8:30pm

Virtual Meeting: MS TEAMS

PRESENT:

Community Members: Veralyn Alleyne (Co-Chair), Raphael Francis, Karen Chen

Board Members: Bryan Buttigieg, Aisha Delpeache, Elaine Forde

Staff Members: Rona Jualla van Oudenhoven (Co-Chair), Dawn Walcott Parris, Steve Woodman, Cheryl Green (recorder)

Guests: Pamela Williams, Nicole D'Ornellas

Item	Agenda Item	Item Discussion (if required)	Action / Decisions
1.	Welcome	As no quorum was achieved by the required time, members present met informally to review information items not requiring a decision. Motions requiring an action and/or decision were deferred to the June 2020 meeting.	The Land Acknowledgement was ready by Rona and the CAC Statement was read by Veralyn.
2.	Approval of Agenda	The meeting was called to order at 6:44pm. Pamela Williams and Nicole D'Ornellas joined the meeting to discuss Trite Reporting (agenda item #5).	
3.	Declaration of Conflict of Interest	There were no declarations of conflict of interest.	No conflict of interest noted.
4.	Approval of Past Minutes	Review and approval of the April 6 th , 2020 meeting minutes were deferred to the June 2020 meeting.	
5.	Trite Reporting	CAC/Trite Reporting working group members reviewed and evaluated many variables associated with Trite Reporting (for example school boards, the process of CPIN, IBD, OVOV work, advocated data and disproportionality); their review culminated in the following document:  Standard 1 Intake with edits.docx	

		<p>This is the beginning of the development of a single, more comprehensive trite reporting policy. Currently, DCAS is working from multiple documents (the eligibility spectrum, OVOV standards, Ministry standards); it can be overwhelming for staff to refer to all of these. Question to the council – What do we need to do/what needs to happen for a comprehensive trite reporting/associated issues policy to be developed at DCAS? (this is one of the deliverables of the CAC trite reporting working group). This policy is not intended to override Ministry standards but to work with the standards. How do we address the equity piece to ensure that all groups are represented in the creation of the policy? Next steps for the working group would be to meet with the IRT Supervisor and the Intake Service Director to move forward with creating policy based from the work done on the document. Question – How to make it a more formalized document/official policy for staff to use as part of the Intake process? Are staff able to review the working group document to determine feasibility? The working group is requesting a timeline for the progressive work of the draft policy; their goal would be to have something concrete before the end of 2020. It was suggested to have a Focus Group session with front line workers to elicit feedback. Nicole D. noted that she is having a meeting with the DCAS screening team next Wednesday; would it be helpful to show them the document and elicit feedback? CAC members noted yes. Pamela is a member of the OACAS Duty to Report Working Group; trite reporting is one of the topics discussed. Engaging and educating mandated referrers around the duty to report and what that looks like is a focus of this group. CAC members appreciated and thanked Pamela and Nicole for participating in the meeting.</p>	Rona to set a meeting to further discuss (working group and Intake leaders) for June 2020.
6.	Community and Agency Update and Discussions	<p><u>COVID-19 Updates</u> - Community members requested an update agency services and operations during the pandemic. It is Week 9 of COVID-19 Operations and 4 weeks since the last CAC meeting; there has been much activity and many changes. With the continuation of COVID-19 (longer than originally anticipated), the agency has been revisiting earlier decisions and looking at how to improve. DCAS has strengthened our supply chain processes for PPE; with more PPE available, DCAS is able to rethink contact plans with staff and families. DCAS's Emergency Relief Program has continued to assist and support families during this pandemic. The agency revisited the eligibility for support from the program based on feedback from the CAC. It is now available for families who were not necessarily already working with DCAS. DCAS is liaising with the schoolboards and the Foundation to ensure children in care and children who do not have access to technology are able to access technology to participate in education programs. DCAS is providing youth in care with additional funds to help offset costs of social isolation. DCAS has contracted a therapist who</p>	

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	<p>works with youth in care; this therapist is providing virtual support and taking on new youth who are struggling with pandemic related stress. The agency has reopened the children's medical clinic specifically for high risk infants. There has been a completed review of the access program and visits between families and children (when the pandemic began, DCAS paused face to face visits in favour of virtual contacts). The Access Visit Proposal recommends a review of every access case to move forward with reinstating face to face access visits providing it can be done in a safe manner for all parties involved. DCAS is participating in provincial committees to look at issues CASs across the province are facing; increased advocacy, collaboration and integrated work is happening interagency.</p> <p>DCAS has initiated partnership with organizations and individuals met through black history month activities.</p> <p>There is the opportunity to provide messaging suggestions to Rona for digital signage advertising (at Taunton and Simcoe in Oshawa).</p> <p>DCAS is raising a rainbow flag on May 17th in recognition of International Day Against Homophobia, Transphobia and Biphobia.</p> <p>May 14th is Child and Youth In-Care Day; this day is to recognize and celebrate youth resiliency.</p> <p>Question – Is there a therapist for caregivers who may be experiencing difficulty due to the pandemic? The DCAS therapist is specifically for children; there are supports in the community for parents who are struggling.</p> <p>Thank you to the CAC members as many of their suggestions and feedback were incorporated into service and moved change within the agency over the last 4 weeks.</p>	
7.	<p>Building Bridges</p> <p>Attendees discussed the opportunity to host Building Bridges through a virtual platform instead of hosting an event in a venue. Aisha volunteered to inquire about the virtual platform used at her workplace for orientation (George Brown College). Noted concerns included potential attendee's access to technology and technology issues/problems that may arise during the event. How can we make the event as accessible as possible? Question - is it possible to telephone in to the virtual event if virtual technology is not accessible? There is the possibility to record the event and</p>	<p>Firm up platform to have event and advertising of event with support from DCAS.</p> <p>Rona to gather information and send it out to members to</p>

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		<p>have it available afterwards. Members noted that the end of June would be an ideal timeline to ensure proper advertising and preparation; June 18th or 25th were suggested as potential dates. Noted that event planning should be discussed further before the next CAC meeting (June 8th). It was suggested to send an email to CAC members for a vote on a consensus to create a draft agenda prior to June 8th. Raphael to connect with Kofi and someone to sing black national anthem depending on the date.</p>	<p>respond for vote before next meeting.</p> <p>Rona and Veralyn will edit the agenda and distribute to attendees.</p>
9.	Meeting Evaluation	<p>There was no formal meeting evaluation.</p>	
10.	Adjournment	<p>Rona thanked attendees for joining the informal discussion. The meeting was adjourned at 7:45pm.</p>	

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